

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**March 25, 2020
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor (teleconference)
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor (teleconference)
Anthony Peters	Councillor
Ernest Peters	Councillor
Lisa Wardley	Councillor (teleconference)

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Carol Gabriel	Deputy Chief Administrative Officer/ Recording Secretary
Byron Peters	Director of Planning and Development
Fred Wiebe	Director of Utilities
Don Roberts	Director of Community Services
Jennifer Batt	Director of Finance
Dave Fehr	Director of Operations
Grant Smith	Agricultural Fieldman

ALSO PRESENT:

Minutes of the Regular Council meeting for Mackenzie County held on March 25, 2020 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 20-03-187 MOVED by Councillor Braun

That the agenda be approved with the following additions:

11. b) Salvage of Burn on Road Allowance

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. a) Minutes of the March 10, 2020 Regular Council Meeting

MOTION 20-03-188

MOVED by Councillor Driedger

That the minutes of the March 10, 2020 Regular Council Meeting be adopted as presented.

CARRIED

3. b) Business Arising out of the Minutes

None.

DELEGATIONS:

4. a) None

PUBLIC HEARINGS:

Public hearings are scheduled for 1:00 p.m.

6. a) POSTPONED – Bylaw 1172-20 Road Closure Bylaw for Plan 032 1316, Block 25, all of the lane lying north of Lots 20-23 and Plan 992 5549, Block 25 and all of the lane lying north of Lots 15-19 (La Crete)

**GENERAL
REPORTS:**

7. a) COVID-19 Pandemic Update (verbal)

MOTION 20-03-189

MOVED by Councillor Jorgensen

That a letter be sent to the Minister of Municipal Affairs requesting immediate payment of the County's outstanding Disaster Recovery Program claims due to the potential impact of the current pandemic situation.

CARRIED

MOTION 20-03-190

MOVED by Councillor E. Peters

That the COVID-19 update be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 10:56 a.m. and reconvened the meeting at 11:05 a.m.

**AGRICULTURE
SERVICES:**

8. a) Agricultural Fair Committee – Terms of Reference

MOTION 20-03-191

MOVED by Councillor Cardinal

That the Agricultural Fair Committee Terms of Reference be amended as presented.

CARRIED

TENDERS:

5. a) La Crete Parks Maintenance

MOTION 20-03-192

MOVED by Councillor E. Peters

That the La Crete Parks Maintenance Tenders - Envelope #1 be opened.

CARRIED

All Peace Contractors	Required documents enclosed.
Philip & Tina Driedger (Phil's Yard Care)	Required documents enclosed.

MOTION 20-03-193

MOVED by Deputy Reeve Sarapuk

That the La Crete Parks Maintenance Tenders - Envelope #2 be opened for the qualified bidders.

CARRIED

All Peace Contractors	\$45,740.00
Philip & Tina Driedger (Phil's Yard Care)	\$61,500.00

MOTION 20-03-194

MOVED by Councillor Braun

That the La Crete Parks Maintenance contract not be awarded due to coming in over budget and that service continue to be provided in-house.

CARRIED

TENDERS: 5. b) Zama Waste Transfer Station Caretaker

MOTION 20-03-195 **MOVED** by Councillor Driedger

That the Zama Waste Transfer Station Caretaker Tender - Envelope #1 be opened.

CARRIED

Bruce Muzichuk	Required documents enclosed.
Maxine Cramer	Required documents enclosed.

MOTION 20-03-196 **MOVED** by Councillor A. Peters

That the Zama Waste Transfer Station Caretaker Tender - Envelope #2 be opened for the qualified bidders.

CARRIED

Bruce Muzichuk	\$1,200.00 per month
Maxine Cramer	\$1,650.00 per month

MOTION 20-03-197 **MOVED** by Councillor Wardley

That the Zama Waste Transfer Station Caretaker contract be awarded to the lowest bidder while staying within budget and eligibility.

CARRIED

MOTION 20-03-198 **MOVED** by Councillor Wardley
Requires 2/3

That Mackenzie County partner with the Town of High Level and the Town of Rainbow Lake in The Echo-Northern Pioneer COVID-19 Information and Advertising Initiative, in the amount of \$3,000.00, with funding coming from the General Operating Reserve.

CARRIED

COMMUNITY SERVICES: 9. a) None

FINANCE: 10. a) 2019 Budget Reserve Allocations from Surplus

MOTION 20-03-199
Requires 2/3

MOVED by Councillor Braun

That \$8,000 from 2019 revenue be contributed to the Bursaries Reserve, as per Policy RESV017 – Bursaries Reserve.

CARRIED

MOTION 20-03-200
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That \$12,655 from the Agricultural Fair surplus for 2019 be contributed to the General Operating Reserve to assist with the operational costs for the 2020 Agricultural Fair.

CARRIED

FINANCE:

10. b) 2019 Budget Update - Reserve Allocations

MOTION 20-03-201
Requires 2/3

MOVED by Councillor Braun

That an additional \$24,236 from 2019 revenue be contributed to the Water Infrastructure Reserve.

CARRIED

MOTION 20-03-202
Requires 2/3

MOVED by Councillor Driedger

That an additional \$68,985 from 2019 revenue be contributed to the Municipal Reserve.

CARRIED

FINANCE:

10. c) 2019 Budget – Carry Forward One Time Project Funding Allocations

MOTION 20-03-203
Requires 2/3

MOVED by Councillor Wardley

That \$62,400 in the 2019 operating budget be contributed to the General Operating Reserve to fund 2020 carry forward One Time projects.

CARRIED

FINANCE:

10. d) 2020 Budget – Deficit

MOTION 20-03-204

MOVED by Councillor Braun

Requires 2/3

That the 2020 operating budget be reduced by \$48,490.00 due to the cancellation of the Spring Rural municipalities of Alberta conference.

CARRIED

MOTION 20-03-205
Requires 2/3

MOVED by Councillor Braun

That the 2020 operating budget deficit of \$254,750 be funded from the General Operating Reserve.

CARRIED

FINANCE:

10. d) Utility Levy (90 day Deferral)

MOTION 20-03-206
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That the finance charges for April, May, and June 2020 for all Utility accounts not be applied to assist ratepayers during this Pandemic.

CARRIED

Reeve Knelsen recessed the meeting at 11:58 a.m. and reconvened the meeting at 12:33 p.m.

UTILITIES:

12. a) None

**PLANNING AND
DEVELOPMENT:**

13. a) None

ADMINISTRATION:

**14. a) Bylaw 1175-20 Inter-municipal Collaborative
Framework with the Town of High Level**

MOTION 20-03-207

MOVED by Councillor Braun

That first reading be given to Bylaw 1175-20, being a bylaw of Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with the Town of High Level.

CARRIED

MOTION 20-03-208

MOVED by Councillor Cardinal

That second reading be given to Bylaw 1175-20, being a bylaw of

Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with the Town of High Level.

CARRIED

MOTION 20-03-209
Requires Unanimous

MOVED by Councillor Wardley

That consideration be given to go to third reading of Bylaw 1175-20, being a bylaw of Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with the Town of High Level at this meeting.

CARRIED UNANIMOUSLY

MOTION 20-03-210

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 1175-20, being a bylaw of Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with the Town of High Level as AMENDED.

CARRIED

ADMINISTRATION:

14. b) Bylaw 1176-20 Inter-municipal Collaborative Framework with the Town of Rainbow Lake

MOTION 20-03-211

MOVED by Councillor Braun

That first reading be given to Bylaw 1176-20, being a bylaw of Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with the Town of Rainbow Lake.

CARRIED

MOTION 20-03-212

MOVED by Councillor Driedger

That second reading be given to Bylaw 1176-20, being a bylaw of Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with the Town of Rainbow Lake.

CARRIED

MOTION 20-03-213
Requires Unanimous

MOVED by Councillor Cardinal

That consideration be given to go to third reading of Bylaw 1176-20, being a bylaw of Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with the Town of

Rainbow Lake at this meeting.

CARRIED UNANIMOUSLY

MOTION 20-03-214 **MOVED** by Deputy Reeve Sarapuk

That third reading be given to Bylaw 1176-20, being a bylaw of Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with the Town of Rainbow Lake.

CARRIED

ADMINISTRATION: **14. c) Beaver First Nation – Investing in Canada
Infrastructure Program**

Reeve Knelsen stepped out of the meeting at 12:45 p.m. and turned over the Chair to Deputy Reeve Sarapuk.

MOTION 20-03-215 **MOVED** by Councillor Driedger

That the Beaver First Nation – Investing in Canada Infrastructure Program update be received for information.

CARRIED

ADMINISTRATION: **14. d) Mackenzie Regional Community Society, Victim
Services Unit – Letter of Support Request**

MOTION 20-03-216 **MOVED** by Councillor Braun

That a letter of support be provided to the Mackenzie Regional Community Society Victim Services Unit for their grant application to the Victims of Crime Fund.

CARRIED

ADMINISTRATION: **14. e) Caribou Update (standing item)**

Reeve Knelsen rejoined the meeting at 12:51 p.m. and resumed the Chair.

MOTION 20-03-217 **MOVED** by Councillor Driedger

That the Caribou update be received for information.

CARRIED

OPERATIONS: 11. a) Calcium Chloride Dust Control

MOTION 20-03-218 **MOVED** by Councillor Braun

That the four-year term proposal from Tiger Calcium for dust control be accepted.

CARRIED

OPERATIONS: 11. b) Salvage of Burn on Road-Allowance (ADDITION)

MOTION 20-03-219 **MOVED** by Councillor E. Peters
Requires Unanimous

That administration be authorized to allow burn salvage harvesting within municipal road allowances on a case by case basis.

CARRIED UNANIMOUSLY

**COUNCIL
COMMITTEE
REPORTS: 15. a) Council Committee Reports (verbal)**

Reeve Knelsen stepped out of the meeting at 1:07 p.m. and turned over the Chair to Deputy Reeve Sarapuk.

Reeve Knelsen rejoined the meeting at 1:11 p.m. and resumed the Chair.

MOTION 20-03-220 **MOVED** by Councillor Braun

That the Council Committee reports be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS: 15. b) Community Services Committee Meeting Minutes**

MOTION 20-03-221 **MOVED** by Deputy Reeve Sarapuk

That the Community Services Committee meeting minutes of March 4, 2020 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 20-03-222

MOVED by Councillor Braun

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING:

17. Closed Meeting

MOTION 20-03-223

MOVED by Deputy Reeve Sarapuk

That Council move into a closed meeting at 1:34 p.m. to discuss the following:

17. a) COVID-19 Pandemic (*FOIP, Div. 2, Part 1, s. 17, 23*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors
- Len Racher, Chief Administrative Officer
- Carol Gabriel, Deputy Chief Administrative Officer/Recording Secretary
- Byron Peters, Director of Planning & Development
- Dave Fehr, Director of Operations

MOTION 20-03-224

MOVED by Councillor A. Peters

That Council move out of a closed meeting at 1:46 p.m.

CARRIED

NOTICE OF MOTION:

18. a) None

**NEXT MEETING
DATE:**

19. a) Next Meeting Dates

Regular Council Meeting
April 7, 2020
10:00 a.m.
Fort Vermilion Council Chambers

Committee of the Whole Meeting
April 21, 2020
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 20-03-225 MOVED by Councillor A. Peters

That the Council meeting be adjourned at 1:48 p.m.

CARRIED

These minutes were approved by Council on April 7, 2020.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Lenard Racher
Chief Administrative Officer

